

**GROSSMONT-CUYAMACA COMMUNITY COLLEGE DISTRICT
INSTRUCTIONAL TECHNOLOGY ADVISORY COMMITTEE (ITAC)**

MEETING NOTES

FEBRUARY 18, 2016 – 10:50 a.m. to 11:30 a.m.

VIDEO CONFERENCE - CUYAMACA I-107 & GROSSMONT DISTANCE ED ROOM

ATTENDEES – Brian Josephson, Brian Nath, Chris Rodgers, Dave Dillon, Debbi Smith, Janet Gelb, Katrina VanderWoude, Kerry Kilber Rebman, Nicole Jones & Rhonda Bauerlein

New and Relevant Issues to Be Discussed

1. Cuyamaca ITC Report - Kerry Kilber Rebman reported this committee has not met since November. The new chair will be Jodi Reed. The academic senate at Cuyamaca voted to adopt Canvas. IS would need to have integration working by April 2017. Kerry Kilber Rebman stated that she wants the colleges to work together on the installation of this.
2. Grossmont TTLC Report – Grossmont will be voting the first week of March on Canvas.
3. Blackboard
 - a. Collegescope Human eSources Building Block has been installed in Production.
 - b. Whiteboard – Status? – IS will enable Whiteboard for Grossmont College.
 - c. NetTutor – Janet Gelb reported that the vendor is coming 2/19 for a demo, and that the Smart Thinking contract ends 6/30, but no decision has been made yet.
 - d. Blackboard has a Technical Preview environment available for a limited number of people to review the new Ultra product, at least what has been completed so far. Interest ?
 - e. Dates for making containers unavailable:
 - i. 2016SP – Jun 16, 2016; 2016SU – Aug 13, 2016; 2016FA – Jan 3rd, 2017
4. Committee Charge and membership – A discussion was had about ITAC & ATAC's similar discussions, and whether some people should go to both, or to combine both meetings into one. Kerry Kilber Rebman will get a small group of people from both meetings together to discuss this, then bring the group's suggestion to the larger group. Katrina VanderWoude, Dave Dillon, Janet Gelb, Nicole Jones, Rhonda Bauerlein and Brian Josephson volunteered to be in this group. Kerry Kilber Rebman will schedule this meeting, maybe the 2nd week of March.
5. Email Migration – Archiving - Brian Nath reported that you can archive in the cloud, and that IS is looking at how best to roll this out and make it live.
6. MS Office 2013 – March new push – Brian Nath reported that a re-do of the roll out will need to be done, the old version wasn't getting pushed out.
7. Website Project – Official Committee – Brian Nath reported that this committee will be maintaining standards of content.
8. Wireless Authentication – status ?
9. Student Emails – migration to cloud – keeping them longer
10. Other

Information Items – Discussed as Requested

Ongoing Projects with Change in Status

1. Workday Deployment – New HR, Payroll, Finance system
2. Wireless/Network Infrastructure Project
 - a. Purchased new routers and core switches

Ongoing Projects

1. Windows XP – Laptops – inventory
2. Course Descriptions on WebAdvisor – reviewed in DCEC

3. Data Warehouse/DSS – EMA - Enrollment Management Analysis report being tested, next steps
4. DARS (Degree Audit Reporting Systems)
 - a. Working with vendor on setting up student authentication in test environment
 - b. Disclaimer, Catalog Rights, link to WebAdvisor, demo

Meetings for 2016

1. 3/17
2. 4/21
3. 5/19
4. 6/16